

AY 2025 "Nagoya University IAR Short-Term Fellowship Program" Application Guide

1. Purpose

This program aims to invite one or two world-leading researchers in each field from overseas institutions (those holding an appointment equivalent to professor or associate professor) to engage in discussions and seminars, and exchange ideas and opinions primarily with the faculty, postdocs, and graduate students of the host office.

In addition, by hosting a symposium (workshop), it seeks to increase Nagoya University's presence in these fields both across Japan and overseas.

2. Expected number of accepted applications

About 3 applications are planned to be accepted (number of acceptances is subject to change depending on the available budget.)

3. Eligibility requirements for host researchers

1. Regular faculty members of Nagoya University (those holding an appointment equivalent to associate professor or higher are preferred).
2. There are no restrictions in regards to the research field.
3. Faculty members who have experience with organizing workshops, and academic and other conferences are preferred.

4. Period of stay

Once accepted, the invited researcher may stay for a continuous period of 2-4 weeks any time prior to March 31, 2026. We are unable to accept invitations for periods of more than 4 weeks (30 days), or those that will cross into the following academic year.

5. Application documents

- 1) Prescribed application form
- 2) A reference letter for the invited researcher (please submit one letter per invited researcher, written by a researcher in Japan or abroad, who does not

have a vested interest in this call for applications.)

6. Application deadline

Deadline: Must arrive by 5:00 pm (JST) on June 27, 2025 (Friday)

Submit to: Research Organization Support Division, Research Cooperation
Department

Email: iar@t.mail.nagoya-u.ac.jp

7. Selection process

Document screening will be conducted by the IAR selection committee,
followed by interviews as necessary.

Results of the selection process will be announced by the end of July, 2025.

8. About the provided budget

- (1) The awarded budget is set at a maximum of 1.5 million JPY for each application (including roundtrip travel expenses, daily allowances, and lodging expenses for invited researchers, as well as expenses for the symposium (including travel expenses for researchers other than the invited researchers), and other miscellaneous expenses, such as consumables).

*The budget will be allocated to the department of the host faculty member, and will be implemented under the responsibility of the office of the host faculty member.

- (2) The budget provided for the invited researchers only covers the cost of round-trip travel to and from the host department. It is possible to use other budgets for the purpose of domestic travel for other reasons. However, in cases where travel to other schools, etc. for other purposes unrelated to this program has occurred, please make sure to clarify the reasons for such travel and follow the rules for using the corresponding budget(s).

- (3) Please contact us regarding expenses related to COVID-19. Participants may be eligible for assistance depending on the situation.

9. Obligations of the applicant (host researcher)

- (1) Each host researcher is required to invite two to three domestic researchers from their respective field and organize an international symposium (workshop) in which the invited researcher will give a keynote lecture during their period of stay. IAR will be the co-organizer of the symposium (workshop), however, the invitations and organization of the event will be fall under the responsibility of the department to which the host researcher belongs and the IAR will not be involved.
- (2) The host researcher must carry out interdisciplinary exchanges with other offices or engage in other outreach activities by hosting one or more of the activities listed in the Appended Table.
- (3) The host researcher is required to submit the prescribed report form to IAR after the invited researcher's stay has ended.

10. Where to submit

The applicant should submit the application form and reference letters electronically (PDF) to the office below. Printed application forms and/or incomplete documents will not be accepted. Please submit the application well ahead of the deadline.

11. Inquiries

Research Organization Support Division, Research Cooperation Department

Email: iar@t.mail.nagoya-u.ac.jp

※Please send inquiries by email

Appended Table

The host researcher must carry out interdisciplinary exchanges with other offices or engage in other outreach activities in the form of one or more of the 5 given activities below:

(1) Holding an informal seminar

Organizing an informal seminar given by the invited researcher targeted at researchers and graduate students from other academic fields (any format will be acceptable such as a lunch time seminar, tea seminar, or regular seminar, etc.)

In principle, it should be conducted at the lounge on the 5F of the School of Science Building B or online, but it is not limited to these options.

(2) Talk between the University faculty and the invited researcher

Organizing a talk between the University faculty (YLC faculty is preferable, but it is not limited to them) and the invited researcher. Any format will be acceptable such as a discussion salon, panel discussion, etc., however, it is under the responsibility of the faculty of the host office to prepare and carry out the event.

The host researcher should select a representative of the participating faculty and obtain their consent before submitting the application in advance.

In principle, it should be conducted at the lounge on the 5F of the School of Science Building B or online, but it is not limited to these options.

(3) Holding a Science Café for junior high and high school students

Organizing a "Science Cafe" targeted at junior and high school students, led by the host researcher and invited researcher.

In principle, it should be conducted at the lounge on the 5F of the School of Science Building B or online, but it is not limited to these options.

(4) Research counselling and group discussion with undergraduate / graduate students (NU and other universities)

Organizing a research counseling or group discussion with undergraduate or

graduate students (NU or otherwise) from research areas similar to that of the invited researcher. The applicant is required to contact and obtain the consent of the target office to organize the event prior to application.

In principle, it should be conducted at the lounge on the 5F of the School of Science Building B or online, but it is not limited to these options.

(5) Holding an IAR lecture

Organizing an IAR lecture (a relatively higher-level academic lecture intended for the University's researchers and the general public, with a desired audience size ranging from dozens to a hundred people).

The IAR can provide assistance as necessary, such as arranging the venue, advertising the event, and preparing a poster.

All costs for organizing the above events should be covered by the awarded budget. However, IAR may provide a part of expenses for "(5) IAR lecture" upon request.

If arranging a "(3) Science Cafe", assistance may be received as necessary through the Academic Research & Industry-Academia-Government Collaboration, however, the host researcher must still take the lead in holding the event.